

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community & the Citizens of Washington

**WASPC GENERAL BUSINESS MEETING
2016 SPRING EXPOSITION & TRAINING CONFERENCE
THREE RIVERS CONVENTION CENTER
KENNEWICK, WASHINGTON
THURSDAY, MAY 26, 2016 | 10:00 A.M.**



CALL TO ORDER:

President Salisbury called the meeting to order at 9:50 AM and welcomed everyone to the meeting.

APPROVAL OF MINUTES FROM NOVEMBER 18, 2015:

Chief Ken Thomas moved to approve the November 18, 2015 General Business Meeting minutes as written. Sheriff Wade Magers seconded the motion. The motion to approve carried.

RESOLUTIONS:

There were no resolutions presented.

NOMINATIONS / ELECTIONS

Chief Chuck Spoor, Chair of the Membership Committee, served as the Chair of the Nominations/Elections Committee this year. The Nominating Committee presented the following nominations for open Executive Board positions:

President:	Ken Hohenberg, Kennewick PD
President-Elect:	Brian Burnett, Chelan County
Vice President:	Ken Thomas, Kent PD
Sheriff At-Large:	John Snaza, Thurston County
Chief At-Large:	Bonnie Bowers, Anacortes PD

Sheriff Bill Elfo moved to unanimously approve the slate of officers as presented. Chief Mike Lasnier seconded. The motion carried.

STANDING COMMITTEE REPORTS (Approval Required)

Accreditation Commission – Chief Dusty Pierpoint, Chair

Professional Services is currently revising some of the jail standards. The South Correctional Entity (SCORE) is the first jail in the state to be accredited. For those wishing to receive accreditation, there are resources and people available to help. Chief Pierpoint congratulated those receiving their accreditation awards at this conference's awards banquet.

Boating Safety – Sheriff Bill Benedict, Chair

The committee's primary discussion was the Boating While Intoxicated (BUI) law. The Boating Safety Committee tasked Washington State Parks to compile data showing how effective the law has been. Based on the data, the law is being under-enforced with very few convictions to date.

Approved 11/16/2016

The message is that better education, training and outreach not only for boaters but for prosecutors and boating safety officers as well.

The committee also discussed potential legislation for the 2017 session.

Corrections/Jail Managers – Sheriff Rick Scott, Co-Chair

Sheriff Rick Scott thanked the Executive Board for consolidating the Corrections and Jail Managers committees into one group. The committee heard updates on JBRS and SAVIN. The Department of Corrections introduced their new Contracts Manager, Thomas Layne. The committee also received an update on changes to the LEMAP Jail Standards.

Finance & Personnel Committee – Chief Ken Thomas, Chair

Donation Request–The CJTC has asked WASPC to contribute \$500 to the Chief for a Day celebration. WASPC has identified this as a project we support. The Executive Board approved the request.

Audit – Field work for WASPC’s annual financial statement and A133 audit was completed on May 12th. We expect the report to be issued in June with no findings. The auditors met with Mitch Barker and Kim Goodman to discuss the new procurement requirements and other emerging issues.

State Auditor’s Office – Auditors will be onsite beginning May 31 to perform an accountability audit of the association. The audit will assess how local governments manage, use and safeguard public resources. It evaluates whether there is reasonable assurance the agency adheres to applicable state laws, regulations and its own policies and procedures. Additionally, records are audited to ensure public funds are accounted for and controls are in place to protect public resources from misappropriation and misuse. Our concern continues to be the authority for oversight outside of our state funded programs.

Finance statements: Presented through March 31, 2016

Statement of Financial Position - Cash balance at month end is adequate for operations. The investment account is slowly recovering from the 2015 losses. As of May 20th, the WASPC building mortgage is paid in full.

Income Statement (Statements of Activities and Changes in Net Assets) & Functional Expenses - Revenues and expenses at the end of the first quarter are as expected. Timing plays a significant factor to the comparison from prior years. This is due to the grant cycles for the various grants. Sex offender address verification grants (\$1.2 million per quarter) are paid in the month following quarter end. Traffic grants (\$435K) are awarded in January and reimbursements begin to come in late March/early April. SECTOR equipment is purchased later in the fiscal year (\$155K). Professional fees for the Jail Booking and Reporting System, Sex Offender Website, and Victim Notification system are paid annually and reported in January for financial statement presentation.

WASPC Conferences We had 100+ exhibitors at this year’s conference. Their support helps us off-set the conference expenses as well as carrying forward profit to the Fall Conference in Chelan.

Grants Committee – Sheriff Jim Raymond, Co-Chair

The Grants Committee is a newly formed committee that met briefly last year to develop a charter that was approved by the Executive Board at their September 2015 retreat in Leavenworth. Since that time, the Grants Committee has made several updates to the charter that provide greater clarification to the general guidelines, and includes language that requests will

only be accepted by Active members. The committee received approval of the changes to the charter by the E-Board at their meeting on 5/24/2016.

Homeland Security/Intelligence – Sheriff Ozzie Knezovich, Chair

The committee met on Tuesday and discussed WAGangs, which is a statewide database developed for free for use by law enforcement. In order for this to work most effectively, we need buy-in from the Chiefs and Sheriffs. The database was created by the boots on the ground and designed by WSIN. The committee is also working to get the Department of Corrections involved with the database. Discussions are in progress. Efforts to get funding from the legislature have been on-going for the past three years, and it is hoped we will be successful in 2017.

Sheriff Knezovich also provided an update on the Fusion Center Board. RIG 9 and the Fusion Center have entered into a project to ensure the flow between systems is smooth. There are four active RIGS in the state and RIG 8 will be coming on line shortly.

Indian Country Law Enforcement – Chief Rory Gilliland, Co-Chair

The committee met on Tuesday, and there were 18 members and guests present.

- There was an announcement from Chief Wyman about WASIC Access in respect to Tribal Police Departments, issues have been resolved in regards to Sovereign Immunity. Update only.
- Erickson Case - Chief Lasnier provided an update and brief outline of the problems with the Erickson decision. It was determined that more research needs to be done in order to move forward with a change. An update will be provided at the fall conference.
- There was a lengthy discussion and update in regards to the retrocession of the Yakama Tribe. Sheriff Brian Winters (Yakima S.O.); Steve Tomson (U. S Attorney's Office, Eastern District); R. Glenn Melville (S.A.C. BIA, Portland Area) and Chief Rick Needham (Wapato Police Department) all contributed to the update.

Law Enforcement Education & Training Committee – Sheriff Ozzie Knezovich, Co-Chair

The committee reported on a project that it is working on in conjunction with the CJTC in regard to the FTO and BLEA gap. The committee developed a survey for FTO's/PTO's which is currently circulating. The committee has emphasized the importance of training and its link to public trust.

Legislative Committee – Sheriff John Snaza, Co-Chair

Sheriff Snaza commended the work James McMahan of WASPC is doing. Sheriff Snaza urged members to either get involved or stay involved. If you have an issue for the 2017 session, please make James aware of it so it can be added to the list for discussion at the June 21st Legislative Committee meeting at the WASPC office in Lacey. Anyone can attend the meeting.

Membership Committee – Chief Chuck Spoor, Chair

The Membership Committee met Monday afternoon followed by hosting the New Member/First Time Attendee dinner. The dinner was very well attended. Current total membership is:

Active Members	224
Associate Members	454
Affiliate Members	55
Life Members	101

Model Policy Committee – Chief Bob Metzger, Co-Chair

There was a new Model Policy adopted last year on Eye Witness Identification.

The committee will also be working on some revisions to the access to private property during forest fires model policy. More information will be coming about that.

The committee is also looking at developing a model policy on accepting and returning firearms. There will be more discussion on that at the fall conference in Chelan.

NIBRS Advisory Committee – Chief Tony Hernandez, Co-Chair

No report.

Past Presidents Committee – Chief Ed Holmes, Chair

This committee has been established for a while, but has not had a lot of activity. The committee is starting to get more active. There has been some discussion with Chief Chuck Spoor of the Membership Committee to reach out to Past Presidents as these individuals provide great resources to members.

Professional Services – Mike Painter, WASPC, On Behalf of Chair Sheriff Tom Jones

The following items were discussed at the Professional Services Committee meeting held on May 24, 2016 with 80 committee members in attendance.

- **Update on Jail standards revision** – Mike Painter updated the committee on the progress made and process used to update the Jail Accreditation standards and recommended they be approved by the committee. Summary of changes include:
 - 28 standards removed and/or consolidated with other standards
 - 78 text changes to standards
 - Numerous bullets removed
 - All standards were vetted through numerous WASPC jail stakeholders.

The committee unanimously approved all updates to the jail standards.

- **Law Enforcement standard revisions** – The committee discussed and approved modest changes to three law enforcement standards and added one additional standard that relates to clearing of evidence and property.

- **Application of standards during onsite assessments** - Mike asked the committee for direction on the application of standards related to Public Records dissemination and Bias Based Policing during the onsite assessment process. The committee provided him direction.
- **Final notes** – Mike updated the committee on Accreditation on-sites completed since the fall conference and pending on-sites that will be completed by October 1. Mike also updated the committee on current and pending LEMAP assessments and Executive Search processes.

Public Trust Committee – Sheriff Ozzie Knezovich, Co-Chair

The Public Trust Committee has identified three goals to be completed.

1. Prepare a charter. Completed and approved by the Executive Board.
2. Prepare a survey for members. Survey was completed and sent out to members. The results were compiled and transmitted to members for their information and use.
3. Committee Vision – The survey results will be used to develop the vision for the commission and its statewide effort.

It was stressed during the meeting that this is a combined effort by the four Co-Chairs of this committee. It is everyone's committee and the committee needs everyone's help. Subcommittees will be broken out into the six law enforcement pillars. Mike Gaffney of WSU has volunteered to help with the subcommittees and with outreach.

Sex Offender Notification and Registration Committee – Sheriff Kendle Allen, Chair

- WASPC will be conducting a survey specific to an offender's ability to petition for reclassification of risk level. The survey will be distributed mid-June. The survey is voluntary; however, we would greatly appreciate participation.
- The Sex Offender Policy Board is conducting a survey. WASPC (and the WAPA Representative on the SOPB) have expressed concerns over the survey. WASPC is neither opposing nor supporting this voluntary survey.
- James McMahan is the WASPC representative on the Sex Offender Policy Board.
- Address Verification Award Letters went out last week. Please be sure to return the agreements by July 1.
- Static 99R Certification Level training will be available in a two-part series on June 6th via webinar and June 14th in-person.
- The Next SONAR and OffenderWatch User Group meeting is on June 15th.
- Washington State Sex Offender Risk Level Classification Tool Training will be held on June 16th.
- The Sex Offender Coordinator Conference will be held in Wenatchee on October 11-13.
- Brief discussion on various public disclosure requests occurred.

Small Agency Committee Report – Sheriff Rocky Miller, Co-Chair

The Small Agency Committee met on Tuesday, May 24th with over 100 members attending. Jim Pryor of First Net gave an update on the system design progress. Jon Walters of Public Safety Testing, Leo Painton of the Fraternal Order of Police (FOP) and David Topaz of King County

gave a presentation on recruiting, hiring, training and retaining good employees at small agencies.

The committee will schedule a meeting to occur sometime this summer. If you have items for the agenda, please send those to Chief Bonnie Bowers at Anacortes Police Department, or Sheriff Rocky Miller at Columbia County.

Technology Committee – Chief Bill Drake, Chair

The committee met on Monday, May 23, 2016.

Officer Dave Johansen of the Lacey Police Department & SECTOR instructor & member of the SECTOR users group, gave the committee a preview of the new SECTOR Back Office Program. The new program is in “beta” testing and they expect to have it published in the fall of 2016. The new program will be much more “intuitive” and have a friendly user interface.

Additionally, new user features for simple tasks such as changing one’s password has been delegated to the local level. Furthermore, the new program will feature a “personal dashboard” for tracking one’s statistics and the ability to continually monitor local agency data. A new electronic DUI form as part of SECTOR is being funded. This new addition will most likely be seen in the 2018 timeframe.

The collision and analysis mapping tool program which is in development was briefed by Debi Besser of the WA State Traffic Safety Commission. This will be a statewide database program and allow anyone to ‘call-up’ collision data for any location within the state of Washington. Considerable effort is being placed into this tool to allow data analysis of collisions.

A charter review was conducted of the Technology Committee’s charter. It is being requested the charter be enhanced to include data analysis program review for recommending improved data analysis tools to the user community.

Traffic Safety Committee – Chief Bill Drake, Co-Chair

The WAPSC Traffic Committee met Tuesday morning at 10:30 am and was attended by approximately 45 individuals. After introductions, the NHTSA representative, Glenn Kramer, briefed several topics to include a discussion on the “Click It or Ticket Campaign”, which currently nationwide is addressing seatbelt use, which is at 88%. NHTSA would like to see participation from all Law Enforcement agencies.

Additionally, he stated the National Impaired Driving Campaign runs from August 28 through September 5, 2016. A short discussion took place on the decrease of traffic contacts from 52% in 2008 to 49% in 2014. Causation for this occurrence with its challenges has yet to be determined. NHTSA is reviewing pro-active traffic safety approaches to include various programs & funding such as phlebotomy programs & and national standards.

The Washington Traffic Safety Commission Director (WTSC), Darrin Grondel, discussed funds for various programs and the agencies receiving those funds. He said WTSC received over 80 requests for grants and they were able to fill at least 70 for various projects. He stated the Strategic Highway Safety Plan has been sent out and he request feedback by July so it can be reviewed and brought to the Governor’s desk in August. He reminded us the 100 deadliest days had yet to start and 2015 saw an increase of fatal collisions. A brief discussion on decrease of

DUI's over the past few years from 43,000 in 2009 down to 26,000 in 2015 and possible reasons as to why. Work continues on projects to include the Electronic DUI report forms & Search Warrants. He stated Drug and/or distracted driving has seen an increase of 14% for drug and 31% for Distracted Driving.

Debi Besser of the WTSC discussed the current projects & technology to include the Collision Mapping and Analysis Collision Tools and Data Visualization. All programs are to be seen in the couple of years.

Director Grondel reminded us the Governors Highway Traffic Safety Conference is set for the Sheraton Hotel at Sea Tac on August 29 – 31, 2016. The guest speaker is Gordon Graham. All information concerning this event is on the WTSC website

A request by the Co-Chair, Chief Drake, for a discussion on including speed & data feedback signs as part of the grant cycle was discussed by the group. A motion was made and second by the group to pursue this avenue.

Lt Rob Sharpe of the Washington State Patrol (WSP) gave us an overview of impaired driving & statistical data. Discussion took place on the reasons for the current downward trend on DUI arrests. Not surprisingly, breath tests are down and blood tests are up. Discussion also occurred on blood draws & the potential phlebotomy process at jails. Training opportunities for DRE, SFST, ARIDE classes were discussed.

A legislative update was provided by James McMahan of WASPC.

Jamie Yoder of WASPC gave us an update on the 24/7 program.

The committee conducted a charter review and no changes were recommended.

University Policing Committee

No report.

Sheriff Mark Nelson moved to unanimously approve all committee reports as presented. Chief Rick VanLeuven seconded. The motion carried.

LIAISON REPORTS (NO APPROVAL REQUIRED)

Explorers – Captain Dusty Breen

Captain Breen extended a thank you to those who attended the Wednesday WLEEA awards presentations. Captain Breen has been involved with Explorers for many years, but is new to the position of Explorers Liaison for WASPC.

WLEEA hosted the winter academy at the Yakima Firing Center. WLEEA does the academy twice per year. There were 190 attendees this time and 40 staff members participating.

Captain Breen noted that since taking the liaison position, it came to his attention that there were some issues with the winter academy and reports that some advisers were consuming alcohol on base. This matter was reviewed and changes have been made to the TAC Manual to ensure that no alcohol is being consumed on premises. Starting this summer, use of alcohol or under the influence of alcohol cannot be on the base with the kids. If any possible complaints should arise,
Approved 11/16/2016

Captain Breen is to be notified immediately, who in turn, will notify the home agency so that any needed corrective actions can be taken.

LE Torch Run – Rex Caldwell, CJTC

Mr. Caldwell spoke on behalf of the Special Olympics Law Enforcement Torch Run. He noted that the Torch Run raised about \$550,000 in Washington State last year, which is down about \$100,000 from previous years. Rex reminded everyone what it means to our athletes. \$52 million was raised worldwide for Special Olympics.

Washington State's Special Olympics will be held this year on June 3-4 at JBLM. The 2018 U. S. Special Olympics games are coming to the Seattle area. This is a very big event. There will be outreach to agencies for support and logistics. There are many opportunities to raise money for the kids. The local Special Olympics Board will be seeking a new Torch Run Board member as Rex is moving to the State Board of Directors. If anyone is interested in the Torch Run position, please contact Rex.

LEIRA – Bobbi Romine

Financial:

- LEIRA has fully recovered from previous financially depressed years. This is attributed to properly controlling our spending when planning meetings and trainings.
- Between checking and savings account we have approximately \$60K.
- At the last executive board meeting, the treasurer suggested outsourcing the majority of the duties to a bookkeeper/accountant. We are determining the specific needs that a bookkeeper may be able to help with such as taxes, receivables, and payables, then sending out a request for proposal of costs.
- Outsourcing the treasurer tasks will help keep the board reports up to date and available, thereby making planning for conferences and training easier.
- The 2015 conference lost approximately \$1K. This loss was anticipated due to inviting guest speaker David Rabiner. He was well received by attendees and worth the cost.

Membership:

- LEIRA membership has declined over the last several years. Currently, I estimate we have less than 100 members.
- Feedback was received from the LERN group located on the West side of the state regarding membership. They were concerned that there were no notifications provided to them regarding membership renewal or training.
 - Practice is to send notifications to the agency member and to chiefs and sheriffs. Please-- forward LEIRA information to your records supervisor if received.
 - They were also concerned the membership fee is too high. Membership fees are set each year by the executive board. We would love to hear from any of you or your records supervisors regarding the amount that your agency would pay for membership to this association.

Training:

Approved 11/16/2016

- There have been a couple of individuals who have volunteered to help with regional training this year and we appreciate that very much.
- 2016 will be the year without a LEIRA conference. The executive board has planned the conference the last few years and it is becoming more difficult to plan trainings, conferences and plan for the future with only 5 or 6 individuals working towards the goal.
- Washington Cities Insurance Authority (WCIA) and LEIRA have joined forces the last couple of years to provide affordable public records and supervisory training.
 - WCIA covers the trainers cost and reimburses their members for a portion of the registration fee.
 - They have agreed to sponsor LEIRA trainers this year for public records for regional training. We are reaching out to a local expert to combine with one of our executive board members to offer two day public records training. The format is a 101 beginner's class and a 102 advanced class.
 - The plan is to have three additional regional trainings this year for public records. Two on the west side of the state and one on the east.
- For everything they have done and everything they have offered to do, LEIRA extends a big thank you to WCIA.

Future:

- LEIRA's future is at a turning point. The president for year 2017 has to come from a current board member, which limits the individuals available to run.
- Additionally, if we don't get new people who want to run, the board members will just play musical chairs and go to another position.
- A lot of law enforcement records staff members are passionate about LEIRA, but the problem is – many of those people are getting ready to retire. Without younger board members and volunteers for committees, LEIRA will cease to exist within the next few years. Unfortunately, that's the ugly truth.

LInX

No Report.

Legal Advisors – Virginia Gleason

Virginia Gleason reported that she has moved from the Seattle Police Department to the City of Seattle as the IT Governance Advisor which means the Legal Advisors group will need to find a new Liaison to WASPC. The group will be meeting soon to discuss a replacement.

The Legal Advisors group continues to meet monthly and has good attendance and participation. Attendees from the east side of the state are looped in via email and conference call.

The Legal Advisors noted that they would be very unhappy to see LEIRA disband. Most agencies are dealing with more requests for public records than ever before and training is essential.

If anyone is interested in putting together a quick pilot project on body cameras before the June 9 cut-off, Virginia would be pleased to help with that. Please contact her.

BUSINESS

There was no new business presented.

Mitch Barker noted that WASPC is once again on Facebook, and has established a Twitter account. Photos from the conference will be available on both platforms.

Mitch thanked the Sergeant-at-Arms, Captain Rick Rochleau from Franklin County Sheriff's Office and Chief Deputy Brad Watkins from the Thurston County Sheriff's Office for serving again this year. WASPC is seeking some additional volunteers and understand that Undersheriff Jim Barrett from Mason County has expressed interest in participating. If anyone is interested, please contact Deb Gregory at WASPC.

Commander Craig Littrell from the Kennewick Police Department was the winner of this year's iPad Air 2 giveaway.

ADJOURN:

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Deb Gregory
Executive Assistant